

Information Clause on Processing of Personal Data

In accordance with Article 13 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) the Jagiellonian University informs that:

1. The Administrator of your personal data is the Jagiellonian University 24 Gołębia Street, 31-007 Krakow, represented by the Rector.
2. A Data Protection Officer has been appointed by the Jagiellonian University who is based at 4 Czapskich Street, 31-110 Krakow, room nr 27. The Officer can be contacted via e-mail: iod@uj.edu.pl or by phone –12 663 12 25.
3. Your personal data will be processed for the purpose of: the publication of the submitted academic paper on the basis of the agreement concluded with the Jagiellonian University Press and/or the decision of the editor of the journal – pursuant to Art. 6 (1) lit b of the GDPR; fulfillment of legal obligations incumbent on the Data Administrator in relation to the concluded contract - art. 6 par. 1 lit. c GDPR; implementation of the justified interest of the Administrator by the way of seeking possible claims or defending against claims related to the contract - Art. 6 par. 1 lit. f GDPR.
4. Providing personal data is voluntary. However, it is obligatory for the acceptance of your paper publication. The withdrawal of consent shall result in no possibility for your paper to be accepted for publication at the Jagiellonian University Press.
5. Your personal data will be shared with: the publisher, academic reviewers and the publisher's partners vital for the editorial process (e.g. editors, proofreaders), and, if relevant laws and regulations apply, to other parties with which the Jagiellonian University Press has legal obligation to share the personal data (e.g. The Polish Social Insurance Institution, Tax Office, police, the District Attorney).
6. Your personal data will be transferred to third countries/international organizations on the basis of adequacy decision by the European Commission assessing an adequate level of personal data protection or – if there is no such decision – in order to perform the agreement concluded between You and the Jagiellonian University Press – pursuant to Art. 49 (1) lit b of the GDPR. As in this case personal data will be transferred to the third countries/international organizations, where neither the provisions of the GDPR, nor the decisions referred to above apply, there is an increased risk of a breach of the provided data. The Administrator will make every effort to ensure that the obligations incumbent on Administrator are performed with the utmost care. Your personal data will be shared with third countries/international organizations on the basis of agreements regarding academic databases such as ejournals.eu, Scopus, Web of Science, CEEOL, Ebsco, Proquest, DOAJ, Google Scholar and others with whom the Jagiellonian University has concluded appropriate agreements.
7. Your personal data will be retained for archiving purposes for the duration provided by the law (specifically regarding academic parametrization).
8. You have the right to: access the data and demand its rectification, deletion, processing restrictions, transfer the data, object to the processing of data, withdraw your consent at any time in cases and under the conditions stipulated in "General Regulations".
9. You have the right to file a complaint with The President, Personal Data Protection Office (UODO) if you consider the processing of your personal data to be in violation of the provisions of the "General Regulations".

I hereby confirm that I have read and understood the above information.

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place, date

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signature