

ŚRODOWISKO MIESZKANIOWE/ HOUSING ENVIRONMENT

Information for preparing the text for the editorial office

Please prepare the article text (in Times New Roman 12 font, single spacing) following the template provided below in English. **The editorial office accepts texts written exclusively in MS Word format, prepared according to the template below and in accordance with the bibliographic style described at the end of the document.**

The scientific text, along with footnotes, provided by the author, must contain a **minimum of 15,000 characters (excluding the bibliography)** in English. The volume of the text does not include captions under illustrations or bibliographic entries.

English text must adhere to the template outlined below.

The full article text must include:

- Full names of all authors, title/academic degree:.....
- Affiliation - full name of the institute/faculty/university/other unit/ORCID/email:.....

Note: ORCID should be provided as a link to the page, and the email address should be given as the official address of the workplace/scientific unit/university.

- Title of the article:.....
- Abstract (max. 1,000 characters without spaces):.....

Note: The abstract should briefly describe the research problem, objective, scope, and research method.

- Keywords (min. 3):.....

Note: Please use keywords directly related to the topic of the article, avoiding overly general keywords.

- Full article text with footnotes (min. 15,000 characters without bibliography):

The full article text (the text should be divided into sections starting with an introduction and ending with a conclusion. Titles of individual subsections must be bolded on a separate line. Harvard-style bibliographic references should be used in the text. Minimum character count: 15,000 characters without spaces (excluding references and footnotes). An English translation must be provided below the Polish text.

Sample article structure:

- Introduction
- Chapter 1,2,3, or chapter title
- Conclusions

Bibliography and other sources list (min. 20 items, the bibliographic style used by the editorial office is described below):

Literature: (all bibliographic items must also appear in the footnotes in the text. Bibliographic items should be numbered, and the Harvard bibliographic style is described below)

[1].....

[2].....

Internet sources: (the access date should be included in parentheses for each item)

[1].....

[2].....

Note: Please use only print and online sources.

Bibliographic style

The Harvard bibliographic style should be used in the text. The bibliography should include only those items that the author refers to in the text of the work. Footnotes should be placed in round brackets directly in the text where the source is cited or after the quote without providing a full bibliographic description in the footnote at the bottom of the page. In-text footnotes should follow the format: (last name, year of publication, page number). The form of including footnotes in the text, e.g., (Gehl, 2009, p.35), for books with multiple authors (Malinowski, Kowalska, 2015, p.39), if there are more than 3 authors (Nowak, Kowalski, Trzeciak et al., 2007, p.20), in the case of several authors with the same last name, include the first letter of the first name.

Electronic sources:

A detailed guide can be found at:

<https://www5.open.ac.uk/library/referencing-and-plagiarism/quick-guide-to-harvard-referencing-cite-them-right>

Links to general information on websites should be saved as:

https://www.wody.gov.pl/images/Pliki_do_pobrania/Sytuacja_Hydrologiczna_Raporty/Sytuacja_hydrologiczna_2020-02-03.pdf (accessed 04.02.2020)

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All illustrations in the form of photos/tables/diagrams/plans, etc. must have the author or source of the illustration provided with a link to the source page. Include a numbered list of illustrations with the author or source of the illustration:

1.....

2.....

Note: In the case of multi-author works, specify a specific person as the author of the illustration/photo.

Illustrations

Note: The article may contain original illustrative materials or unprocessed non-author materials placed under the right of quotation, with the author or source provided for each cited illustration. Publications from which illustrative material has been used should be included in the bibliography. The article may include appropriately numbered and signed black and white illustrations (photos, sketches, drawings) provided in JPG or TIFF format with a minimum resolution of 300 dpi. The number of illustrations should be 4 vertical or 6 horizontal, approximately 9x13 cm in size. Illustrations should be labeled: fig. 1, fig. 2, fig. 3, etc., regardless of the form of the image (sketch, map, photo, project, etc.). Note: Graphic file names must match the numbers in the list of illustrations.

Sample illustration description:

Photo/illustration/table 1: ...(description), source/author: ...(for online sources, provide the access date)

Authors must sign a copyright statement available in the attachment on the journal's website.

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