

## Guidelines for Authors

1. The editors of the *Art of Healing* journal accepts for publication works in the field of science, such as: medicine, psychology, sociology, philosophy, nursing, obstetrics, physiotherapy, emergency medical services and pedagogy, concerning the promotion and care of health, psychosocial aspects of diagnosis and treatment, and broadly understood care. The editors accept original works (theoretical ones, research papers, clinical studies, experimental works) as well as the descriptions of the cases and research reports, reports from the scientific congresses held locally and abroad, posthumous memoirs, statements, book reviews and letters to editor.

2. The *Art of Healing* consists of the following sections:

A. Theoretical and review articles.

B. Empirical studies and research reports.

C. Reviews and reports.

D. Letters to the editor, polemics and memoirs. Reports of scientific conventions, letters to the editor, polemics and memoirs.

3. The content of the work should be divided into following parts:

– in the empirical studies: introduction, the objective of the work, the description of the researched group, the method and the tools, results, discussion and conclusions;

– in the theoretical studies: introduction, the objective of the work, the main body, discussion (or summary) and conclusions.

4. Editors accept papers prepared both in English and Polish. Texts submitted in two language versions will be prioritised.

5. The first page of the work should be prepared according to the following instructions: First name and last name of the Author (Authors), affiliation (workplace: university, department or faculty, clinic), the title of the article (in bold, font size 14) and the title in English.

At the bottom of the first page the following details should be included: name and surname of the Author, e-mail, ORCID number and information on the sources of financing the publication, contribution of research institutions, associations and other entities. If there is none, enter: "No sources of financing ". The work should be independently attached on a separate page: the

author's name and surname, preceded by scientific titles, and the telephone number for the editorial office - in order to improve communication.

6. On the next page of the manuscript there should be an abstract in Polish and English (not more than 150 words each). We also ask the Authors to include 3 to 5 keywords in Polish and English connected with the content of the work. The work/article should be completed with the bibliography, arranged in alphabetical order according to the Authors' last names (without numbering the list of references) and according to the rules included in point 9.

7. The total volume of the work, together with the illustrations, tables, bibliography and abstract, should not exceed: for research works 16 pages, for review 18 pages of standardized type script A4, according to the rules included in point 9.

8 The works should be sent by e-mail to [sztukaleczenia@uj.edu.pl](mailto:sztukaleczenia@uj.edu.pl) or submitted via the Editorial Panel. The Editorial Board publishes texts submitted electronically by e-mail (to the editorial address) in Word document format. Please set the following parameters: font Times New Roman, 12 point, double-line spacing, no alignment. Text may be highlighted with italics and/or bold (please do not underline or s p a c e o u t letters).

The editors will adjust the formal layout in accordance with the journal's uniform graphic style. Figures (Figure 1) and tables (Table 1) will be reproduced as they are submitted, after adjustment to the journal format. The title of the figure should be placed below the figure, while the title of the table should be placed above the table. Please pay special attention to the quality and care of the submitted figures, photographs, tables, and diagrams, as well as to the accompanying descriptions and legends. Do not use colour to fill cells in charts and figures, but only shades of gray or black and white designs. Titles and subheadings should be written in text typeface (not in capital letters). In numbers, in the Polish version, decimal places should be separated by commas, not periods, while in the English version, by periods. The graphic elements of the text described above should be placed at the end of the work (after the references) or in a separate file, indicating in the text where they are pasted.

9. The editors request an alphabetical list of the literature exclusively cited in the article, with the Author(s) and date of publication in the text in round brackets e.g.: (Strelau, 2003).

If the author quotes verbatim from other authors, additionally include the number of the cited page, e.g. (Strelau, 2003, p. 58).

Each literature item cited in the bibliography should start on a new line. The literature item should include:

a. for articles: author(s) surname and first letter of first name, year of publication (in parentheses) (period), title of article (period), title of journal (comma), volume, number, beginning and ending page, DOI: 10.1016/j.amjms.2018.08.005, e.g.:

Starosta W., Kowalski J. (1995). The importance of physical activity in maintaining and improving human health. *Health Promotion, Social Sciences and Medicine*, 5-6, 74-87.

Ioannidis, J.P.A., Boyack, K.W., Baas, J., 2020. Updated science-wide author databases of standardized citation indicators. *PLoS Biol* 18, e3000918.

<https://doi.org/10.1371/journal.pbio.3000918>.

b. for non-serial publications: author(s) surname, first letter of first name, year of publication (in parentheses) (period), title (period), place of publication (colon), publisher, e.g.:

Staquet M. J., Hays R. D., Fayers P. M. (1998). *Quality of life assessment in clinical trials*. Oxford, New York, Tokyo: Oxford University Press.

c. for works contained in collective editions: author(s) surname, first letter of first name, year of publication (in parentheses) (period), title of work (period), "In:" followed by last name(s) and first letter of first name of the editor(s), followed by (ed.) in parentheses (comma), title of collective edition (period), place of publication (colon), publisher (comma), pages, e.g.:

Berzon R. A. (1998). Understanding and using health-related quality of life instruments within clinical research studies. In: Staquet M.J., Hays R.D., Fayer P. (ed.), *Quality of life assessment in clinical trials*. Oxford, New York, Tokyo: Oxford University Press, 3-15.

10. If the text includes footnotes, they should be placed at the bottom of the page they refer to.

11. The paper should be accompanied by a written statement that it has not been previously published, nor has it been submitted for publication in another journal. The statement should also specify the contribution of each author to the paper. A reproduceable statement can be found on the journal's website: <https://www.ejournals.eu/SL/> under "Contracts, forms".

12. After sending the work, the Author receives an e-mail confirming the fact that the editors received the work which does not mean that it has been accepted for publication.

13. Rules of qualification of texts for printing: the Editorial Board of the journal *Art of Healing* accepts for review and for printing only original texts, translations, comments on translations, reports and reviews. Non-original texts and texts published in other journals (collective works) will be rejected. The Editorial Board of the *Art of Healing* follows a three-step qualification procedure:

A. Texts at the initial stage are subject to evaluation by members of the Editorial Board.

B. Texts positively evaluated by members of the Editorial Board are sent to reviewers.

C. The Editor-in-Chief, after receiving the opinions of the reviewers, decides whether the texts qualify for printing.

D. The review procedure takes from 30 to 90 days.

E. The author is informed of the rejection/qualification of the text no later than 120 days after submission of the manuscript.

F. The author, if the text is conditionally qualified for publication, is obliged to take into account the comments and suggestions of the reviewers, i.e., the author must respond to all the comments of the reviewers, indicating in the text places where changes have been made, and compiling in tabular form the reviewers' remarks and the actions performed.

G. Reviewers will remain anonymous and have the right to reserve the contents of their review for the Editor-in-Chief only.

H. Reviewers will make a written statement on the printed submission of the review that they have no conflict of interests.

I. After rejection, the author has the right to send a modified version of the text.

J. The author has no right of appeal against the decision of the Editor-in-Chief.

14. The Authors are obliged to reveal any financial obligations or connections with the companies whose product plays an important role in the work. The text of research, clinical or experimental study should include information about the informed consent of people who participated in the research or experiments together with the relevant decision of the ethics committee. The Author of the text holds the responsibility for the reliability of the information given. The editors are not responsible for the views and beliefs presented by the Authors.

15. The editors inform that “ghostwriting” and “guest authorship” are treated as a sign of scientific misconduct.

16. The editorial office reserves the right to make stylistic corrections as well as to make the necessary abbreviations and corrections without consulting the Author.

17. The articles in the *Art of Healing* are published for free.